

Your Instruction Form

Please complete this form and return it to us as soon as possible, either by post or email to newbusiness@franklins-sols.co.uk to enable us to start work. We will contact you for more information about the property once we have your confirmation to proceed. We will treat your reply as your signed acceptance of our statement of fees, confirmation of instructions and your authority to proceed.

In choosing Franklins you are selecting one of the most highly quality-assured firms in the region having achieved accreditation to ISO 9001, Lexcel and the Law Society Conveyancing Quality Scheme. We are also a member of The Conveyancing Association. These nationally and internationally recognised quality marks indicate the extent of our commitment to providing a first class service to you and sets us apart from the vast majority of other law firms and legal services providers.

Client

Joint Client (if applicable)

Title (Mr, Mrs,
Ms etc)

Forename

Middle name(s)

Surname

Date of Birth

Address

Postcode

Occupation

Current Place of work

Telephone Numbers and Email Address

Home

Work

Mobile

Email

Please tick if you **do not**
wish to receive
documentation by email



www.franklins-sols.co.uk

Sale Details

Address of property including postcode		Freehold	
		Leasehold	
<hr/>			
Does the property have a garage?	Yes	On site	On Separate Site
	No		
Are there any mortgages/loans secured against the property?	Yes	No	
Help to Buy / Government Schemes	Yes	No	
Name of lender 1		Account No.	
Outstanding balance			
Name of lender 2		Account No.	
Outstanding balance			
Sale Price			
Estate Agent (or details of buyer)			
Firm		Address inc. postcode	
Contact			
Telephone No.			
<hr/>			
Is the sale dependant upon a purchase of another property?	Yes	No	
Have there been any transfers of the whole or part of the property in the last five years?	Yes	No	
If yes, were these transfers of the property for full market value?	Yes	No	
Were the transfers by way of gift?	Yes	No	
If yes to the above question, please give details.			

Purchase Details

Address of property including
postcode

Freehold

Leasehold

Does the property have a garage?

Yes

On Site

On Separate Site

No

Purchase Price

Proposed Mortgage Lender

Estate Agent or site contact details
(or details of buyer)

Address inc. postcode

Contact

Telephone No.

First Name

Second Name

Date of Birth

Relationship

Please list all persons over the age
of 17 who will occupy the property
and their relationship to you

Is this property going to be your main
residence?

Yes

No

Is the purchase dependant upon a
sale of another property?

Yes

No

Is the purchase dependant upon a
remortgage or Transfer of Equity of
another property?

Yes

No

Do you or your spouse own any
other property anywhere in the
world?

Yes

No

Is the property for your own
occupation or buy to let?

Own Occupation

Buy to Let

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Franklins Solicitors LLP
Silbury Court
Silbury Boulevard
Central Milton Keynes
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